

**City of Rochester, Michigan**  
**Zoning Board of Appeals - Application for Hearing**

**Date Filed:** \_\_\_\_\_ **Fee Paid:** \_\_\_\_\_

Appellant: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Location of Property: \_\_\_\_\_

Instructions: The Notice of Appeal must be accompanied by a check in the amount of \$250.00 made payable to the City of Rochester.

Complete the appropriate section below. Additional information is to be supplied on separate sheets if the space provided on this form is inadequate. **Plans must be submitted three (3) weeks prior to meeting. Fifteen (15) copies of the application and blueprint drawings or plans are required. Please have them pre-folded, to quarter size, with the seal on the outside.** Attach plans, drawn to scale, showing shape and dimension of lots, buildings and lines of proposed building to be erected, altered or changed, also indicating setbacks, relationship to neighborhood lots and other pertinent information.

Application for appeal shall be made in the name of the owner, or in the discretion of the Board, by persons having substantial interests and rights in the premises affected. The owner of the property must sign the application. If the applicant is not the owner, but has substantial interest or rights in the property, that person(s) must also sign the application. The appellant may appear on his/her own behalf or may be represented by an attorney or agent at the hearing.

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**SECTION 1. Interpretation or Administrative Review**

The appellant respectfully requests that an interpretation be made by the Board of Appeals, of Article \_\_\_\_\_, Section \_\_\_\_\_, of the City Zoning Ordinance.

An appeal is requested for a review of a determination made by the Zoning Ordinance enforcing officer. (See Section 3002a) \_\_\_\_\_

\_\_\_\_\_

An appeal is made for an interpretation of the Zoning Map as follows. (Article 1, Section 100)

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\_\_\_\_\_

An interpretation of the Zoning map is requested for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

**SECTION 2. Variance** (A variance is for a structure otherwise prohibited by the ordinance and can be granted only in showing an undue hardship or practical difficulty. See Article 30, Section 3001b.)

The appellant respectfully requests that an adjustment of the terms of the Zoning Ordinance be made in the case of his property because the following peculiar or unusual conditions are present which justify a variance:

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The following unnecessary hardship will result if the variance is not granted:

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By signing this application, the undersigned hereby grants full authority to the City of Rochester, its agents, employees, representatives and/or appointees to enter upon the undersigned lands and properties for the purpose of inspection and examination incidental hereto.

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Signature of Owner

Date

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Signature of Applicant, if not owner

Date